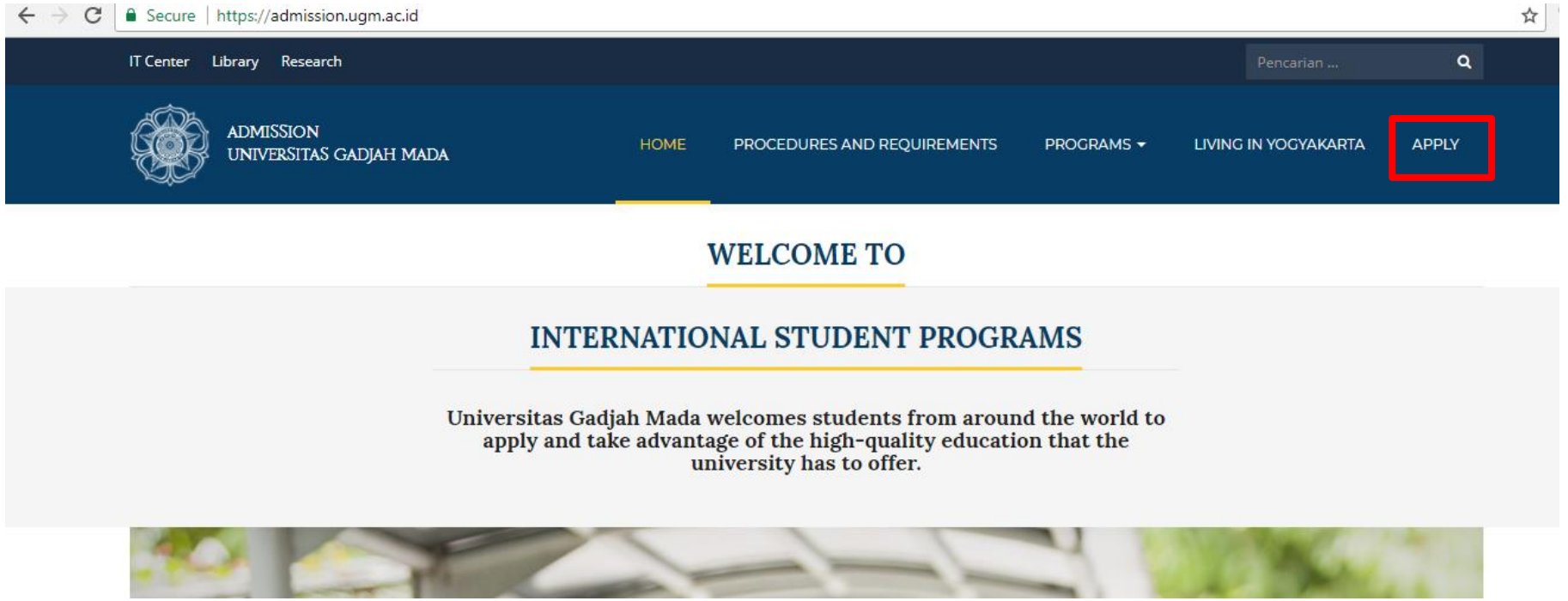
TUTORIAL FOR ONLINE APPLICATION

NON-DEGREE PROGRAMS

Directorate Partnership, Alumni and International Affairs

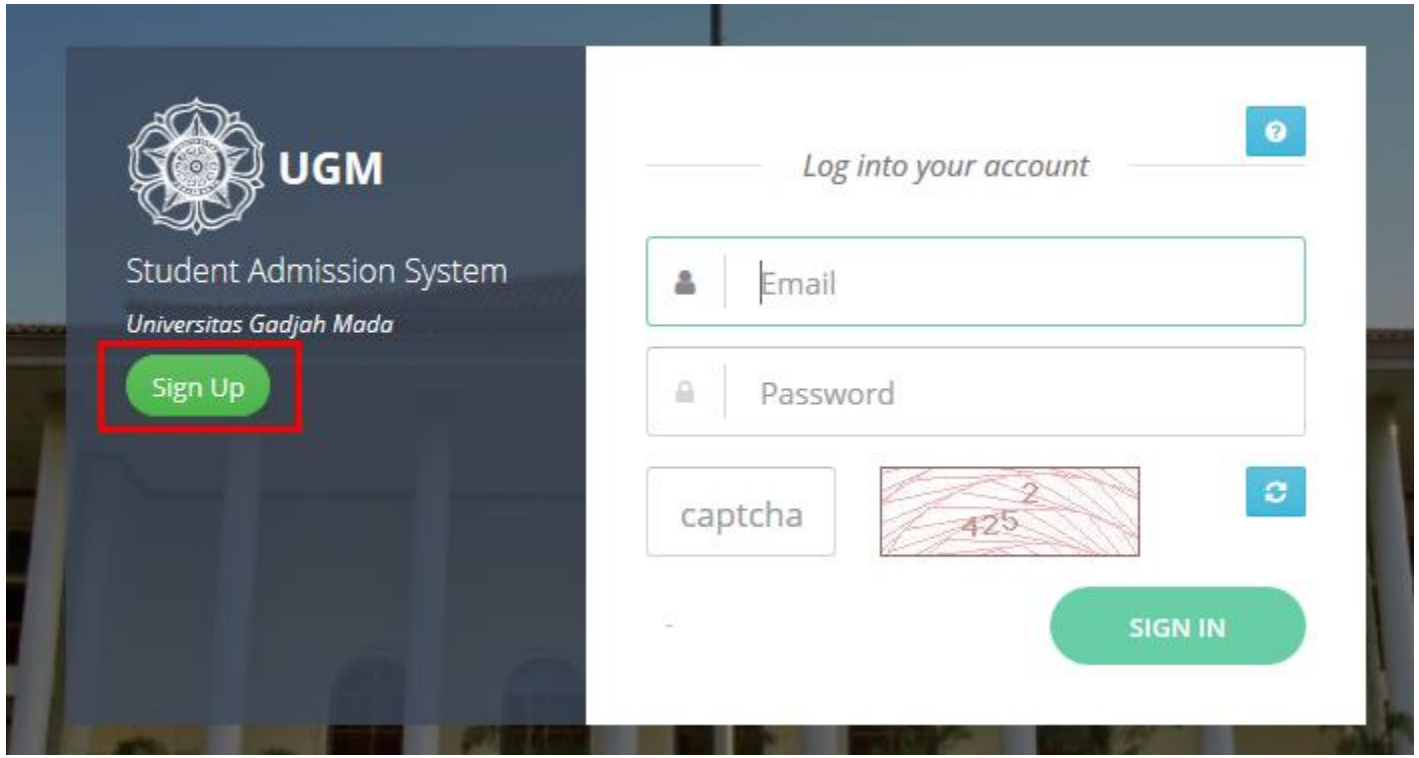
Application for International Students Non-Degree Programs

- Application can be conducted through https://admission.ugm.ac.id/
- Click Apply on the right corner of the web page



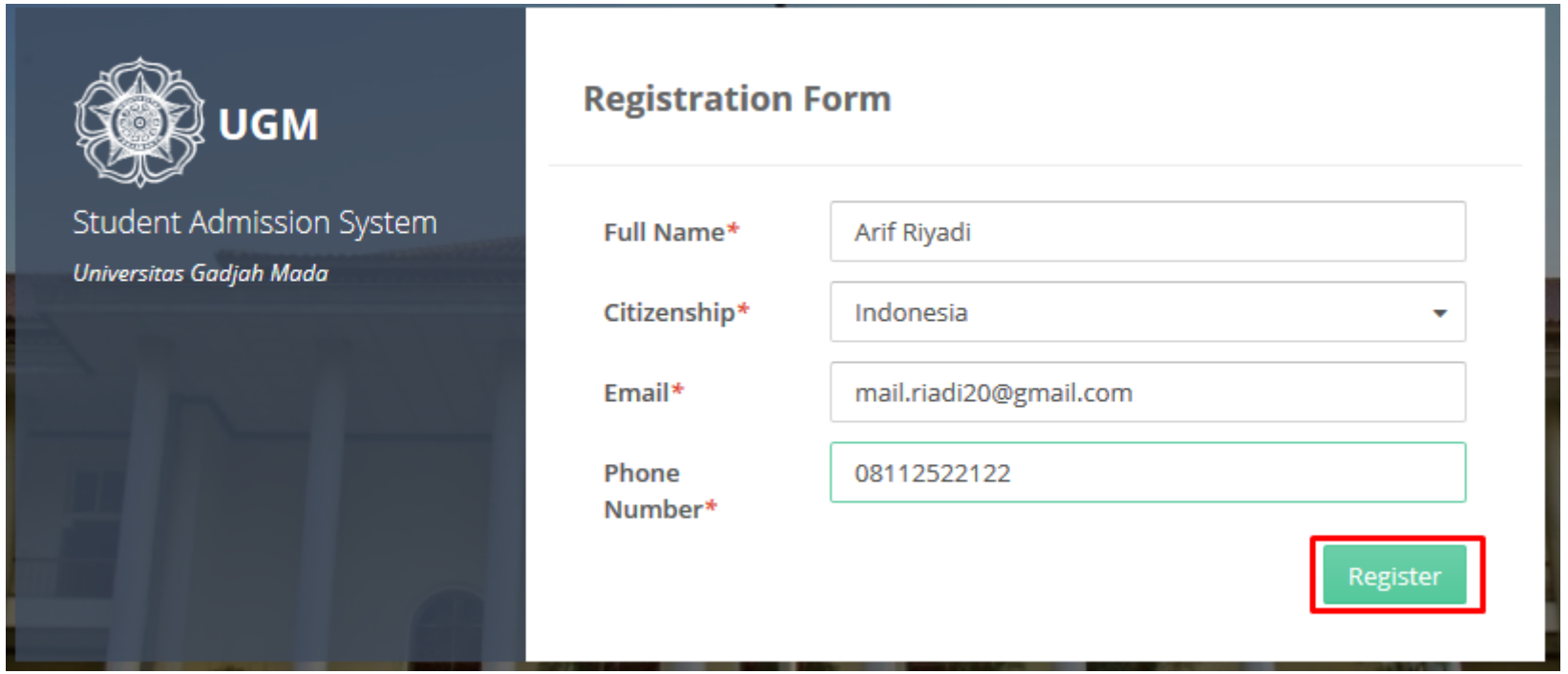
Enrollment

- Partisipant *sign up* through the web in order to get username and password



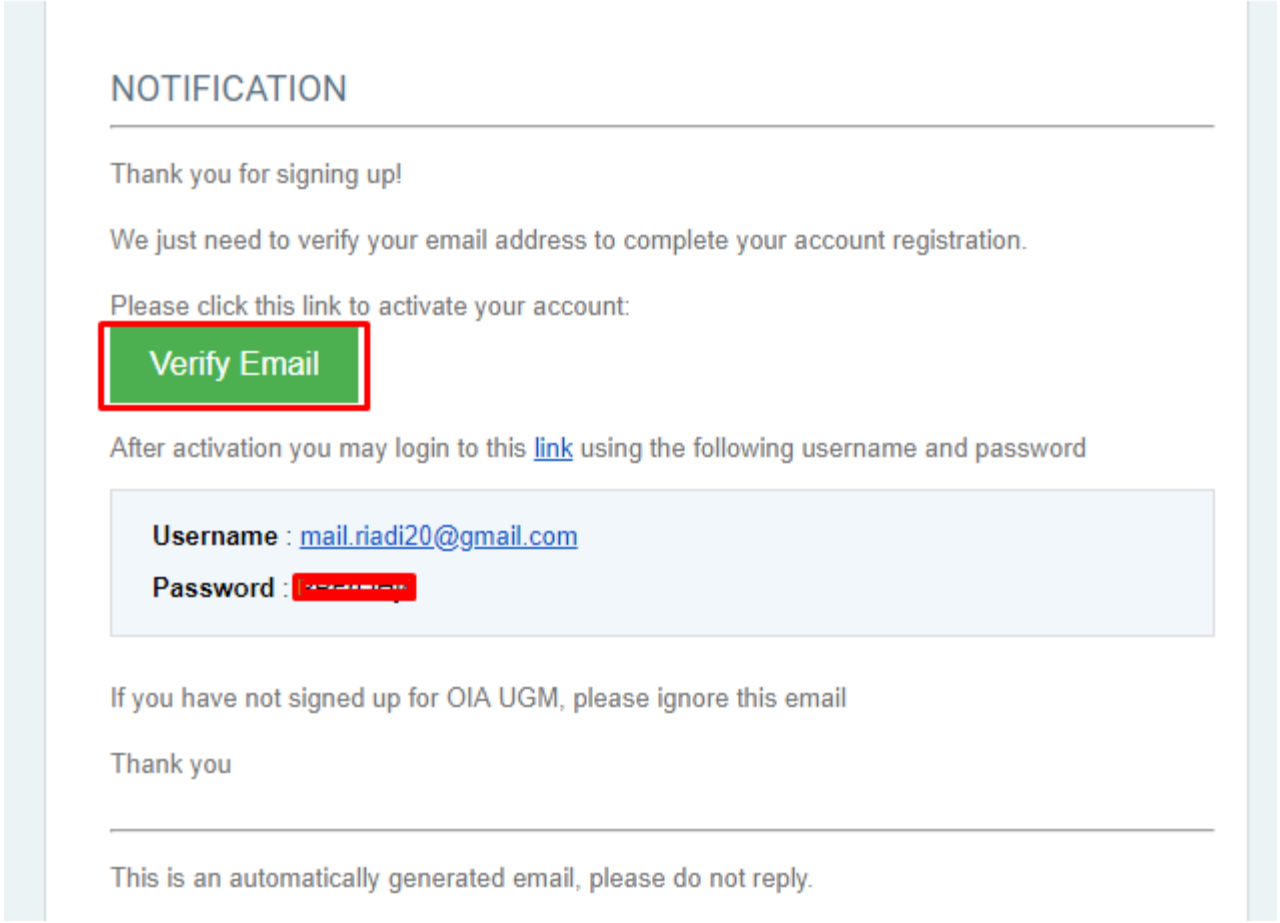
Enrollment

- Partisipant fill out the registration form, click register
- Partisipant will get notification through email



Enrollment

- Partisipant verify the registration to activate the account



NOTIFICATION

Thank you for signing up!

We just need to verify your email address to complete your account registration.

Please click this link to activate your account:

Verify Email

After activation you may login to this link using the following username and password

Username : mail.riadi20@gmail.com

Password : [redacted]

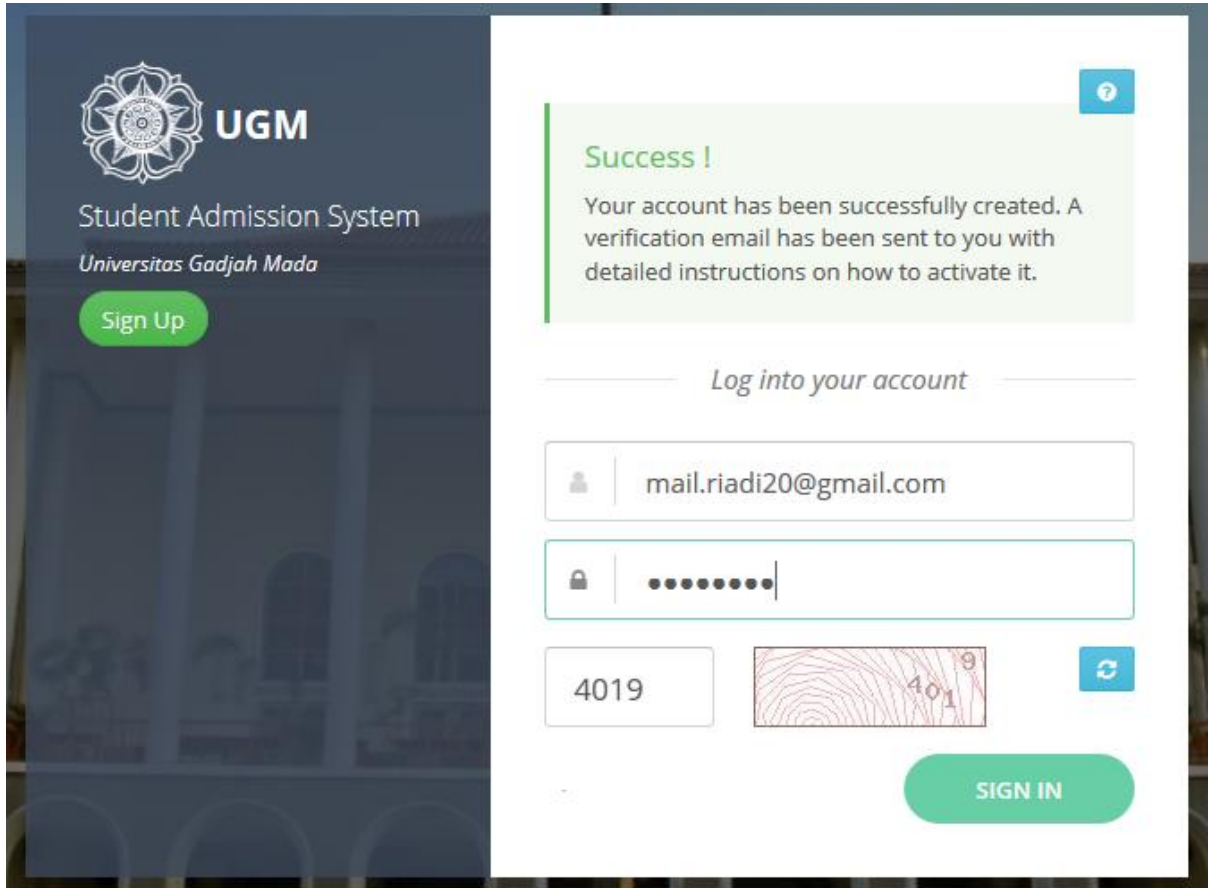
If you have not signed up for OIA UGM, please ignore this email

Thank you

This is an automatically generated email, please do not reply.

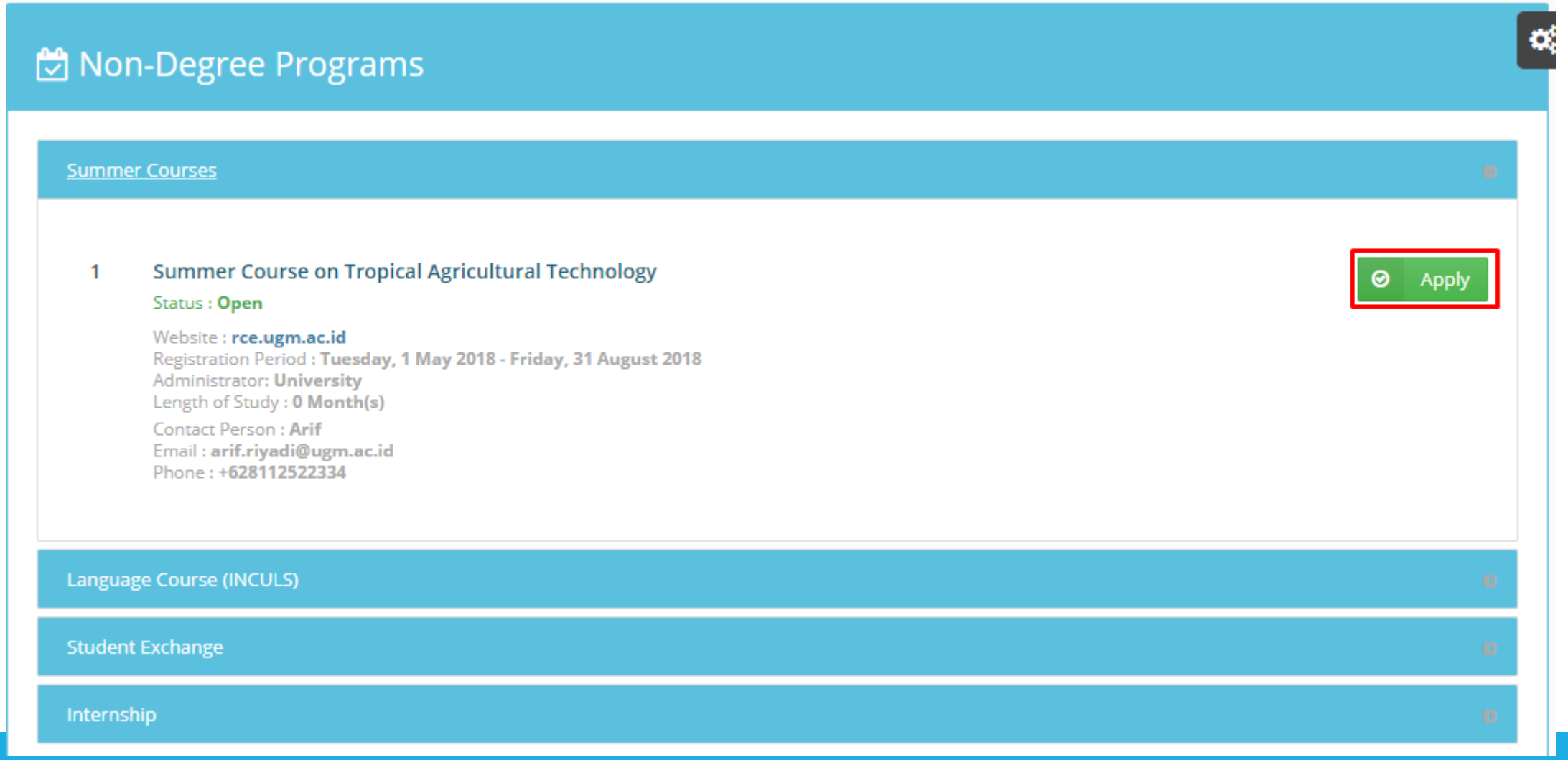
Enrollment

- Partisipant *sign in* using username and password from the email sent



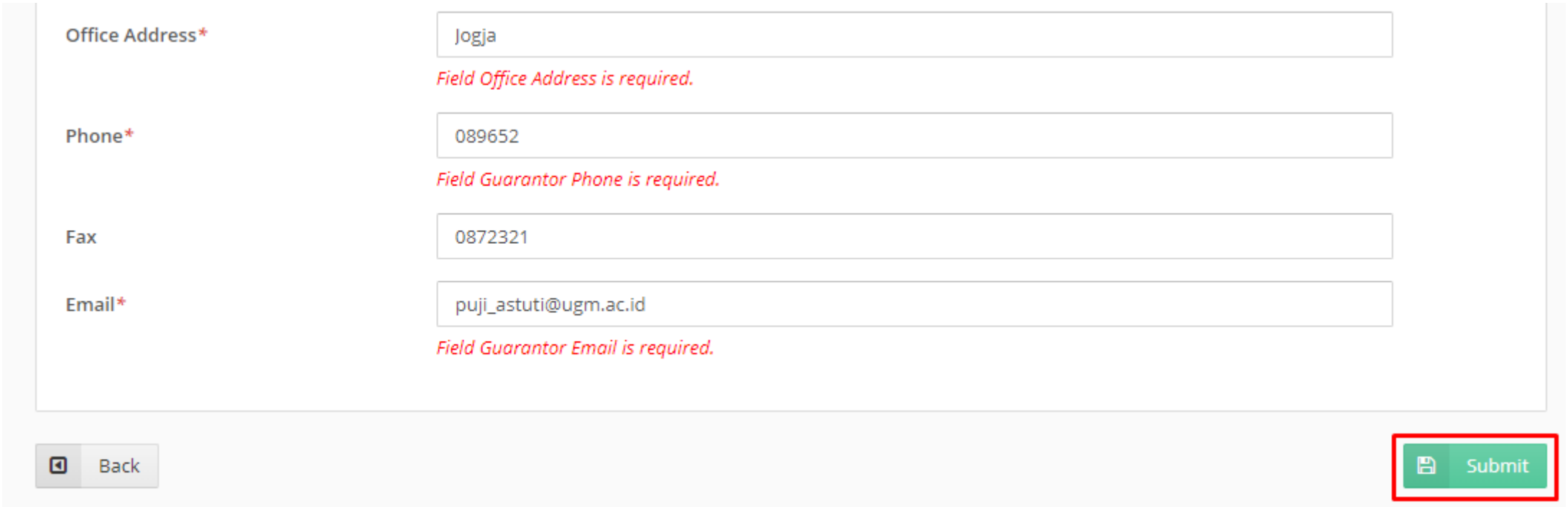
Enrollment

- Click Apply and choose the program



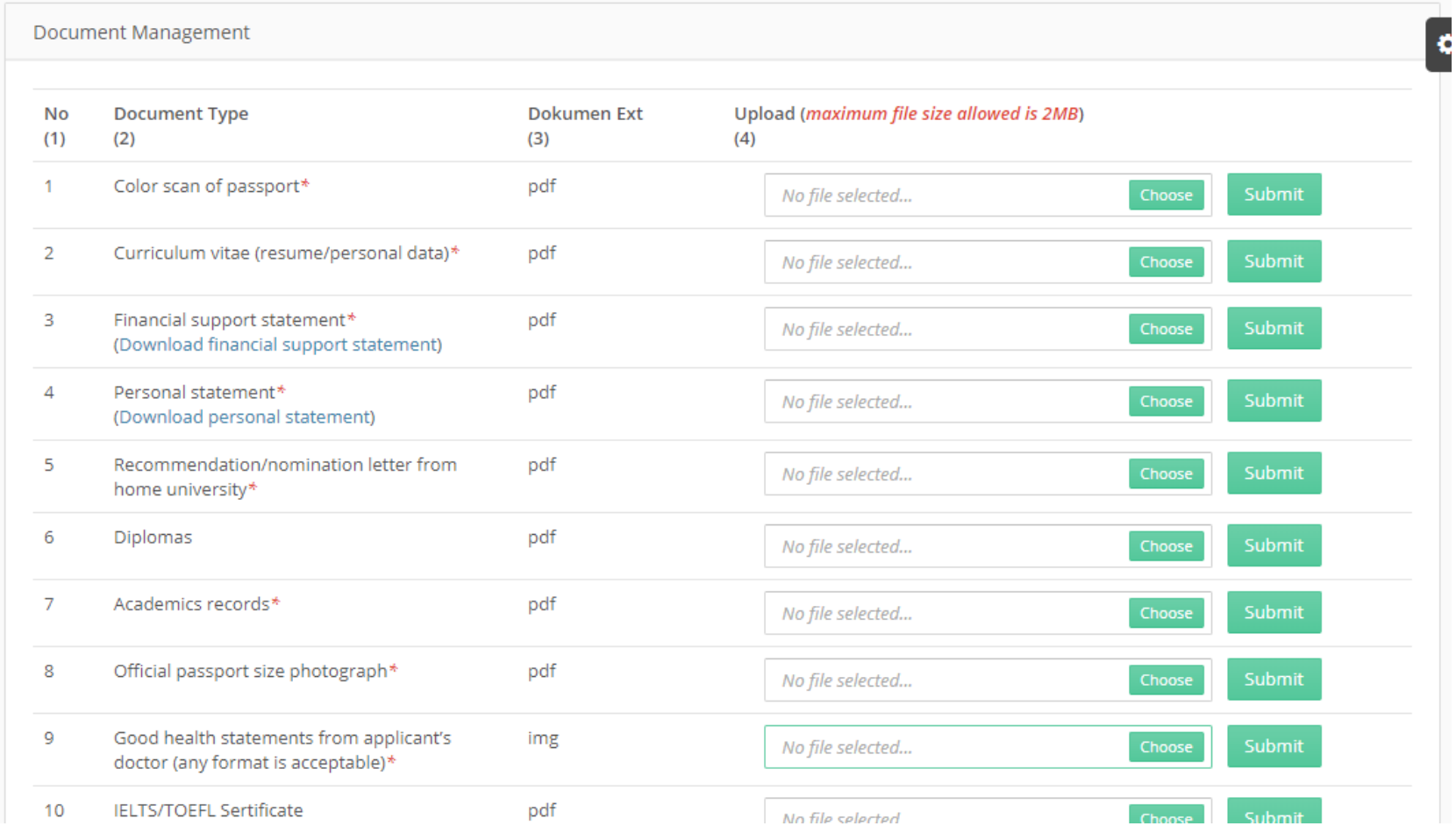
Enrollment

- Fill out the registration form (red stars indicated that it has to be filled out, click submit



Enrollment

- Upload documents, click submit



Enrollment

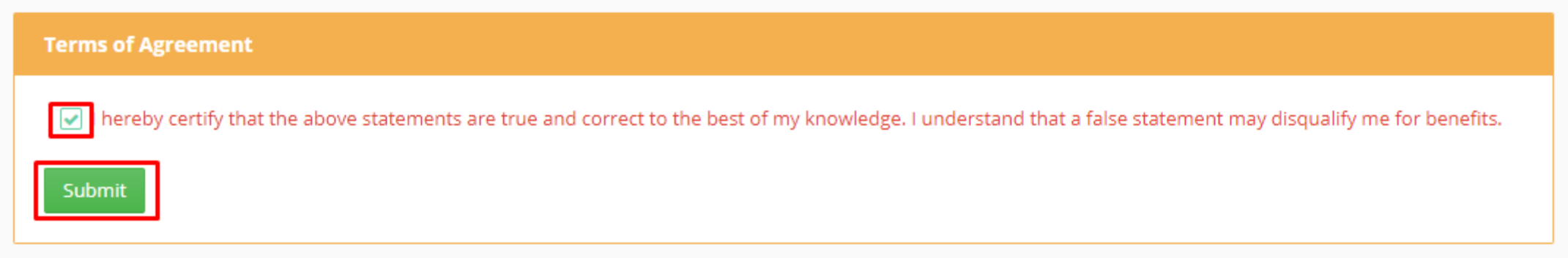
- Click next for the next steps

6	Diplomas	pdf	175_6_02052018110801.pdf	preview delete
7	Academics records*	pdf	175_7_02052018110809.pdf	preview delete
8	Official passport size photograph*	pdf	175_8_02052018110817.pdf	preview delete
9	Good health statements from applicant's doctor (any format is acceptable)*	img	175_9_02052018110825.pdf	preview delete
10	IELTS/TOEFL Sertificate	pdf	175_16_02052018110834.pdf	preview delete

Next

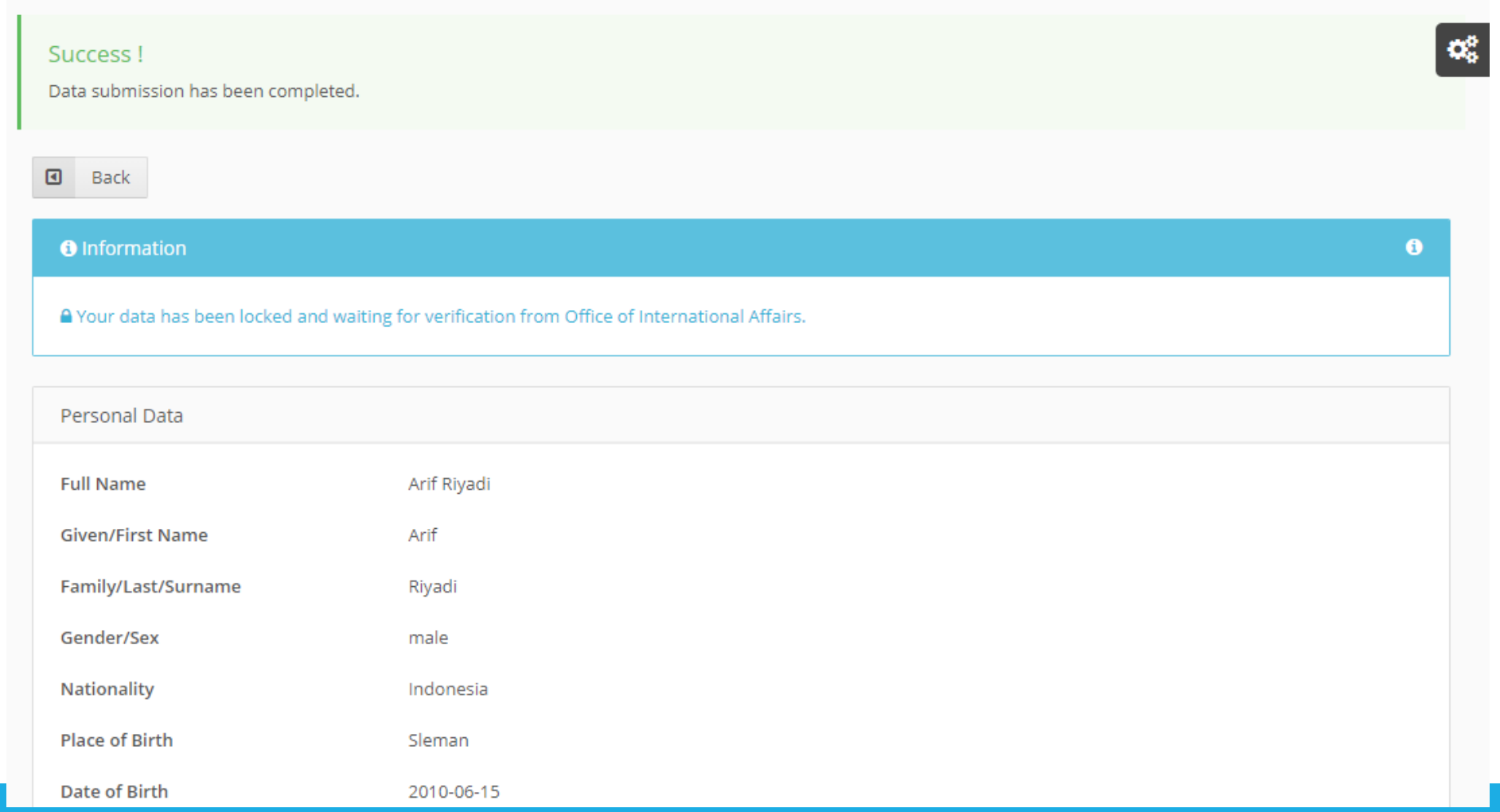
Enrollment

- Thick out the Terms of Agreement and click submit



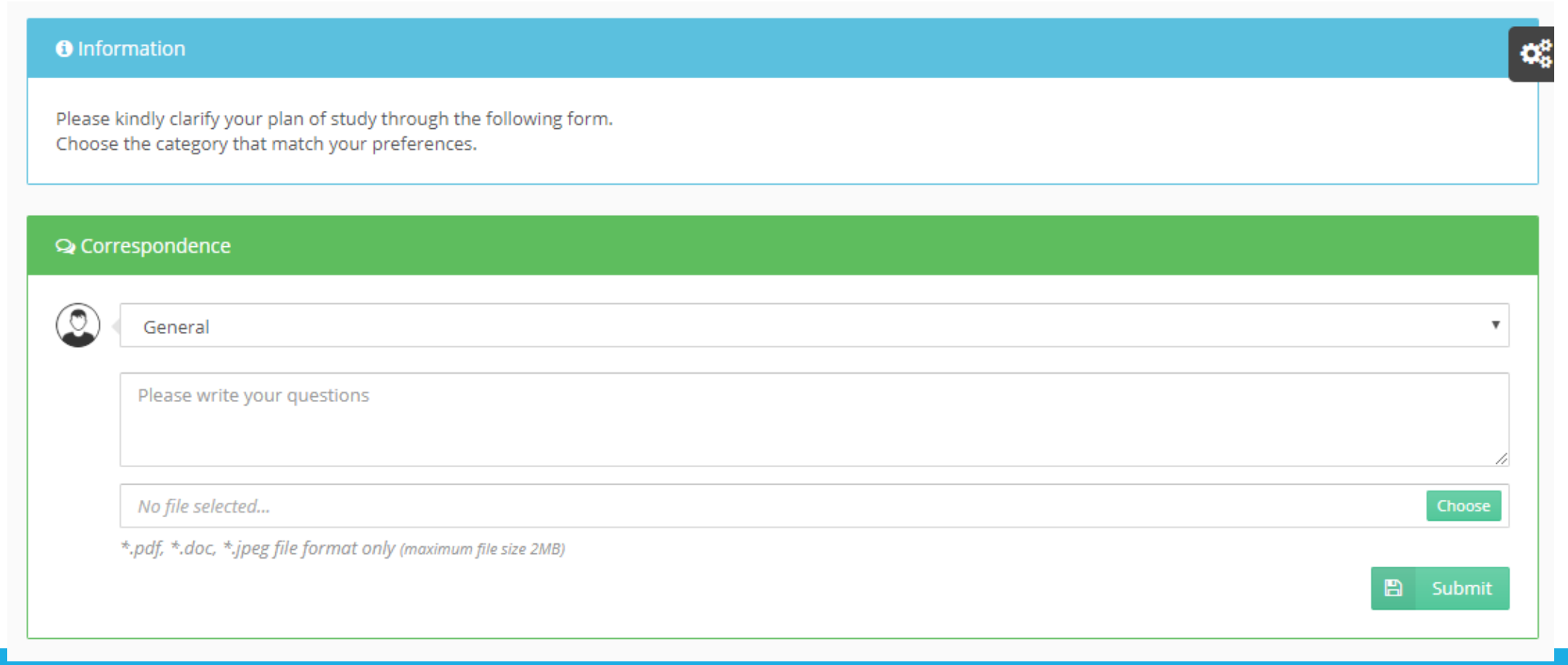
Enrollment

- Display of successful registration



QA - Correspondence

- Further inquiries of the programs could be conducted through menu Correspondence



Thank You